Once again.....another 4-H year is coming to a close on September 30, 2017 and it's time to starting thinking about re-enrolling for the new year which begins on October 1, 2017.

Effective October 1, you will need to log in to your family profile at ut.4honline.com, select the member/volunteer name that you want to re-enroll and click on "edit" to the right of their name. At the bottom of that person's profile page there will be a button titled "Enroll for 2017-2018". Click it and continue on through the pages.

AVOID DUPLICATE ENROLLMENTS: Families/Youth – DO NOT create a new profile IF you are "RE-ENROLLING" for the current year. If you can't remember your password or enrollment procedures, CALL THE OFFICE (385-468-4830) for help.

The annual 4-H enrollment fee is \$10/youth for 4-H membership. This fee provides accidental insurance during 4-H activities and events and covers administrative costs. (Adult volunteers do not pay fees.) 4-H enrollment fees are due at the time of enrollment. (Club Leaders/Volunteers will not collect enrollment fees.) A 4-H member will not achieve an "active" status until payment is received.

Payment options: (1) Cash, check and credit cards accepted in person at the 4-H office, (2) checks may be mailed to the 4-H office – please include the names of the 4-H members that you are paying for, (3) credit cards accepted over the phone in the 4-H office, (4) PAY ONLINE AT THE TIME OF RE-ENROLLMENT WITH A CREDIT CARD.

ONLINE PAYMENT OPTION: There is an option to pay with a credit card on the 4hOnline website BEFORE you finish your enrollment. On the "Payment" page, you will be able to select your method of payment. If you have not paid online in the past you can select "Add New Credit Card" to make your payment. The final page will ask you to "Confirm" your enrollment/payment. **An enrollment is NOT COMPLETE until that button is clicked!**



Adult family members often enroll in 4hOnline because they create the Family Profile and think they need to add themselves as an "Adult" to the family....

ONLY VOLUNTEERS are to enroll in 4hOnline. We encourage all parents to register and be trained as <u>volunteers</u>. This provides you with added protection if you ever help out in your club. Please do not register only as "ADULTs". To register under this heading does not provide you any protection or support within the organization.

"ADULT" enrollees will have their enrollment returned and questioned as to whether or not they want to "volunteer". If yes, then they will need to select the "volunteer/YES" option and complete the background check questionnaire before they resubmit their enrollment. If no, then that "Adult" member profile will be deleted.



<u>ALL NEW VOLUNTEERS</u> will complete the following before their status can be made "Active". (Links will be provided as you "submit enrollment".)

STATE MANDATED

- 1. Background Check
- 2. E-Learning Modules (Volunteer Training)

COUNTY PROVIDED

4. County Specific Volunteer Training

Currently enrolled Volunteers who have passed a background check will be required to complete No. 2 above BEFORE they can have their status changed to "Active".

The STATE OFFICE will track State mandated Module(s) and notify county when ALL the steps have been completed by a volunteer.



We HIGHLY ENCOURAGE ALL members/families to UPDATE their profile email addresses, street addresses, phone numbers, etc. in 4hOnline to help us get our programming information out to you.



Club Projects – please register youth for all projects they are interested in participating in during the year. We often only forward information to those members who are interested in a specific project topic. If youth are registered for only one project, they will only get general information and info specific to their enrolled project.



COMMUNITY CLUBS – We are very excited to share with you this new program. To better serve our members and provide more opportunities to grow, we are implementing a new "Community Club" program (visit our website for more information). These clubs will be phased in over the next three years, and will eventually cover all parts of the County. We encourage all youth in these areas to register for their local Community Club and to designate that club as their PRIMARY CLUB. This fall we will be implementing Community Clubs in the following areas:

- Herriman/Bluffdale
- South Jordan/Riverton
- Sugarhouse
- Kearns/Magna

We will also be setting up a homeschool community club and a refugee community club.



STATE EVENTS Registration

We WILL NOT approve a registration that has selected the payment option of "4H Check" until we actually receive payment.

There are often waiting lists. Only those who have paid to go will be admitted to the event. Counties occasionally have "no shows" at state events by individuals who registered, had their registration approved, and do not pay. Counties are financially responsible for ALL youth who have registered for an event and had the registration "Approved" at the county level.



SALT LAKE COUNTY EVENTS Registration

Unless other arrangements have been made prior to event registration, Salt Lake County will be adopting the STATE EVENTS Registration policy.



Utah State University is an affirmative action/equal opportunity institution.